

**Disability Resource Center, Inc.**  
**Board of Directors Meeting**  
**May 30, 2013 Board Meeting**

**Minutes**

**Board Members Present:**

The following Board members were present Kathleen Duval, Ken Hall, Rhonda Tingler and by conference call Sha' Nelms, Pam Cramer, Randall Hairston; Robert Cox, Executive Director.

**Members Absent:** Ann Hairston and Julie Graham

**Call to Order:**

The meeting was called to order by Ken Hall, President at 5:31 p.m.

**Approval of Minutes for Acceptance:**

The minutes were reviewed and accepted. Motion was made by Rhonda Tingler and seconded by Sha' Nelms; Motion Passed.

**Budget 2013/2013:**

The budget was provided to all members prior to the meeting and copies were handed out at the meeting. For the current budget year DRC has received an increase in the state budget from VR in our SSA and Part B agreement that ends June 30, 2013. Part B was increased by \$140.00 and our SSA funds were increased by \$15,673.00. Funds that were budget under the Federal ARRA grant will be pushed back for expenditure in the last quarter of the federal budget and the first quarter of fiscal year 2013/2014. After further discussion a motion was made to accept the budget by Kathleen Duval and seconded by Rhonda Tingler.

**Old Business**

**State Legislative Budget**

The state portion of the budget for fiscal year 2013/2014 will be down by \$11,756.

**Health Insurance**

The topic of health care policies and premiums came up for discussion. The board was presented with several options for health insurance to choose from for staff and the cost of the policies. After a lengthy discussion regarding the options and the costs the board motioned to keep the current policy in place and have staff pay \$50.00 per pay period for the cost of health insurance. Motion made by Kathleen Duval and seconded by Rhonda Tingler.

**New Business:**

The Board was informed that DRC is on track on the FFAST grant to refurbish equipment. This grant will expire in July 2013 and the disaster Planning Grant from Big Bend Health Council is winding down and all measurable will be met for the contract.

**Director's Report:**

A written report was provided to all members prior to the meeting with copies handed out at the meeting. Board members commented that the report had been reviewed and found the written report helpful in keeping up with the activities of staff.

**FACIL:**

The board was informed that the ED was not at the Annual FACIL board meeting this month due to a death in his family.

**Budget 2013-2014**

A budget was presented to the board for the next fiscal year. The board was informed that funds from State and Federal grants will be decreased by \$33,018 for the 2013/2014 budget and the budget will have to be amended in the future as new revenue is generated. Part C from RSA has been reduced due to sequester cuts received and will not go into effect until October 2013. After discussion a motion was made to accept the budget for 2013/2014 by Sha' Nelms and seconded by Kathleen Duval.

**Employee Pay**

The Board was informed in more detail of some extra funds in the personnel line item of the budget, these funds came from employees unable to work due to illness and have used all of their sick and vacation hours. The extra funds must be spent on personnel since it was in the personnel line item. After further discussion the board decided to award staff a onetime 1.5 percent pay enhancement to spend some extra funds on staff for doing a good job. The motion was made by Sha' Nelms and seconded by Kathleen Duval, Motion passed.

**Elections****Board Members**

After discussion of Board members up for reelection, the following motion was made by Rhonda Tingler and seconded by Kathleen Duval, "Motion to reelect Kathleen Duval, Pam Cramer, Randall Hairston, Rhonda Tingler and Ken Hall and to make Julie Graham an Ex-Officio board member with knowledge of all meetings and minutes but no voting requirements; motion passed.

**Board Members**

After discussion of Board Officers up for reelection, The following motion was mad by Rhonda Tingler and seconded by Sha' Nelms. "Motion to elect Kathleen Duval as board Secretary and keep the current executive Board which includes Ken Hall as President Sha' Nelms as Vice President, Randall Hairston as Treasure, Motion passed unanimously.

**Schedule date for next meeting:**

The next meeting was scheduled for August 22, 2013

Meeting was adjourned at 6:35 p.m. Motion made by Rhonda Tingler and seconded by Kathleen Duval.

Respectfully Submitted By,

Robert Cox, Executive Director