

Disability Resource Center, Inc.
Board of Directors Meeting
April 26, 2012 Board Meeting
(March 22, 2012 meeting canceled)

Minutes

Board Members Present:

The following Board members were present Pam Cramer, Kathleen Duval, Ken Hall, Rhonda Tingler, Randall Hairston and Sha' Nelms by phone, and Robert Cox, Executive Director.

Members Absent:, Ann Hairston, Smokey Cloud and Julie Graham

Call to Order:

The meeting was called to order by Ken Hall, President at 5:33 p.m.

Review of Minutes for Acceptance:

The minutes were reviewed and accepted. Motion was made by Pam Cramer and seconded by Kathleen Duval, Motion Passed.

Budget:

Current Budget 2011/2012

The budget was provided to all members two weeks prior to the meeting and copies were handed out at the meeting. Board members noted that there are extra funds in several line items that needed to be spent by the end of the fiscal year. After further discussion a motion was made to accept the budget as presented by Sha' Nelms and seconded by Randall Hairston.

Budget 2012-2013

A budget was presented to the board for the next fiscal year. The board was informed that funds from the state will be decreased by 24% or by \$25,009 for the 2012/2013 budget and the budget will have to be amended in the future. Part C from RSA has not been received and will not go into effect until October 2012 and no award has been received from United Way at this time. After discussion a motion was made to accept the budget for 2012/2013 by Pam Cramer and seconded by Randall Hairston.

Old Business:

Bay Bank Account

The Board was informed that Trust Mark Bank has been taken over by Bay Bank and Trust. After discussion of banking institutions the board decided to move DRC's finances to Innovations Federal Credit Union. A motion was made by Sha' Nelms and seconded by Randall Hairston.

United Way Grants

The application to join the United Way of North West Florida was accepted by United Way of Northwest Florida and DRC is waiting to hear back on the next step from United Way.

New Business:

Employee Pay Enhancements

The Board was informed in more detail of some extra funds in the personnel line item of the budget, these funds came from employees unable to work due to illness and have used all of their sick and vacation hours. The extra funds must be spent on personnel since it was in the personnel line item. After further discussion the board decided to award staff a onetime three percent pay enhancement to spend some extra funds on staff for doing a good job. The motion was made by Sha' Nelms and seconded by Kathleen Duval, Motion passed.

Bingo

The Board was informed that DRC has moved from Mr. Bingo to Bon Temps Bingo which is closer for volunteers to work.

Health Benefits

The Board was informed that Health Insurance will be increasing by \$9,075.24 with the current plan and DRC has gone with a new plan that will keep the increase down to a \$5,313.44 increase. After further discussion the board decided to pass the increase on the staff effective July 1, 2012. This will have staff pay \$34.09 per pay period for health insurance. After further discussion the board decided to amend the company policy and procedure manual to state: "The Cost of insurance premium for employees will be determined by the Board on a yearly basis." The motion was made by Sha' Nelms and seconded by Randall Hairston.

WellCare Contract

The board was informed that Managed Care Organizations will be taking over the Florida Medicaid care system and that DRC has signed an agreement with WellCare to provide Case management for the Nursing Home Transition program. After further discussion a motion was made by Pam Cramer and seconded by Kathleen Duval to accept the contract agreement with WellCare.

Workforce Investment Improvement Act of 2012

The board was informed that the Workforce Investment Improvement Act of 2012 is in congress at the present time. This is where the Rehabilitation Act of 1973 is located and where Centers for Independent Living receives funding from the federal government.

Director's Report:

A written report was provided to all members prior to the meeting with copies handed out at the meeting. Board members commented that the report had been reviewed and found the written report helpful in keeping up with the activities of staff.

FACIL:

Medicaid Managed Care Organizations (MCO) will be taking over Medicaid beginning in 2013 and DRC plans to continue the Nursing Home Transition program with the MCO in our area.

Schedule date for next meeting:

The next meeting was scheduled for June 21, 2012

Meeting was adjourned at 6:52 p.m. Motion made by Kathleen Duval and seconded by Pam Cramer.

Respectfully Submitted By,

Robert Cox, Executive Director